



Orientation Program for the Newly-Appointed NEA Board of Administrators

COURSE OBJECTIVES

- Outline the NEA sectors, departments and units.
- Describe the core functions of each department.
- Identify the Department and Division Managers of each department.

COURSE OUTLINE

Introduction of the NEA Departments and Officials

- **Office of the Administrator (OA) Sector**
 - Corporate Communications & Social Marketing Office (CCSMO)
 - Corporate Planning Office (CPO)
 - Information Technology & Communication Services Department (ITCSD)
 - Office for Performance Assessment & Special Studies (OPASS)
 - Rural Electrification Special Program Office (RESPO)
- **Corporate Resources & Financial Services (CRFS)**
 - Finance Services Department (FSD)
 - Accounts Management & Guarantee Department (AMGD)
 - Human Resources & Administration Department (HRAD)
- **Technical Services (TS) Sector**
 - Engineering Department (ED)
 - Disaster Risk Reduction & Management
 - Total Electrification & Renewable Energy Development Department (TEREDD)
- **EC Management Services (ECMS)**
 - Institutional Development Department (IDD)
 - Management & Consultancy Services Office (MCSO)
- **Legal Services (LS)**
 - Legal Services Office (LSO)
 - Regulatory Affairs Office (RAO)
 - EC Audit Department (ECAD)
 - Internal Audit & Quality Standards Management Office (IAQSMO)
 - Office of the Corporate Secretary (OCS)

TARGET PARTICIPANTS

This program is designed for the newly-appointed NEA Board of Administrators.